

Fairfield City Board of Education
Regular Board Meeting
February 19, 2009

MINUTES

The Fairfield City Board of Education met for its Regular Board Meeting on Thursday, February 19, 2009 at 6:00 p.m., at the Central Office. Dr. Barbara A. Lloyd, Board chair presided. Members present: Mrs. Marion O. Easley, Mr. George E. Turner, Ms. Ella M. Williams, Mr. Seth Goldman and Secretary to the Board and Fairfield City Schools Superintendent, Dr. Anthony C. Greene. Also present: Mr. Donald B. Sweeney, Jr., Board attorney and Mrs. Leigh Phillips, AEA UniServ Director, District 29.

I. Call to Order

(The meeting was called to order at 6:08 p.m.)

II. Moment of Silence

III. Pledge of Allegiance

IV. Presentations:

1. Fairfield City Schools Teacher of the Year Recognition - Mrs. Ellen Bonner.
Donald Elementary School **Jacinta Jackson-Little**
Robinson Elementary School **Deborah Evans**
Fairfield High Preparatory School **Major Lloyd Polion**
2. Fairfield City Schools Teacher of the Year Awards – Mrs. Ellen Bonner.
Secondary: **Tiffany Givan**, Forest Hills Middle School
Elementary: **Allison Wedgworth**, Glen Oaks Elementary School.
3. Black History Month Recognition – Mrs. Barbara A. McCambry.
4. Systemwide Spelling Bee Winners – Mrs. Barbara A. McCambry.
5. Forest Hills Middle School Basketball Team Recognition – Coach Reginald Childress.
6. C. J. Donald Elementary School – 2008 State AYP Rewards Program Recipient.

V. Approval of amended Agenda for the February 19, 2009 Regular Board Meeting.

On the motion by Mr. Goldman, seconded by Mr. Turner, the Board unanimously approved the Agenda for its February 19, 2009 Regular Board Meeting as amended below: **Motion Passed.**

- XIII. Purchases: 4. Consider approval of HVAC Service Maintenance agreement with JAFCO to provide Fairfield City Schools heating and cooling system service. Amount: \$35,871.00 annually. Fund Source: Local.

Withdrawn

VI. Board Action Item

None

VII. Consider approval of Minutes of January 29, 2009 Regular Board Meeting.

Discussion:

Dr. Lloyd: On page 10 under Board comments, those were comments made by the chair, there was a discussion as it relates to the superintendent's evaluation and there were comments and discussion made with Mr. Turner as it relates to the evaluation committee, those comments were not a part of the record and I would like to make sure that they are included. So, I would like to make a substitution motion that we Table the Minutes until such time as those comments can be inserted. The chair wanted to make that correction with Mr. Turner present so that he could recall the dialog that we had at the last meeting.

On the motion by Dr. Lloyd, seconded by Mrs. Easley, the Board unanimously approved the substitute motion to **Table** the Minutes of the January 29, 2009 Regular Board Meeting. **Motion Passed.**

VIII. Consider approval of January 2009 Financial Statements. (All bank statements have been reconciled to the general ledger.)

On the motion by Ms. Williams, seconded simultaneously by Mr. Goldman and Mr. Turner, the Board unanimously approved the January 2009 Financial Statements. **Motion Passed.**

IX. Consider approval of the January 2009 Accounts Payable in the amount of \$369,602.99.

On the motion by Mrs. Easley, seconded by Mr. Turner, the Board unanimously approved the January 2009 Accounts Payable expenditures in the amount of \$369,602.99. **Motion Passed.**

Discussion:

Ms. Williams asked Dr. Greene to restate the correct amount of the total expenditures.

Mrs. Easley: Is money paid to consultants tax free?

Mrs. Saxon: Consultants are required to complete Form 1099 for reporting payments which is filed with the IRS and the state of Alabama by our Accounts Payable office. A copy of the document is also given to the consultant.

X. Consider approval of the January 2009 Payroll in the amount of \$1,272,392.88.

On the motion by Mr. Turner, seconded by Mr. Goldman, the Board unanimously approved the January 2009 Payroll in the amount of \$1,272,392.88. **Motion Passed.**

XI. Declaration of Surplus Equipment

Consider approval to declare non-functioning computers as surplus. These computers have been checked and declared non-functioning by the school technology coordinators. They have also been removed from current fixed assets inventories.

On the motion by Mr. Turner, seconded by Mr. Goldman, the Board unanimously approved declaration as surplus for non-functioning computers. These computers are non-functioning and have been removed from current fixed assets inventories. **Motion Passed.**

XII. Community Outreach for Distribution of Surplus Computers

Consider approval for schools to distribute outdated classroom computers to at risk students who do not **WITHDRAWN** to purchase computers. These computers are no longer compatible with the school system's current operating system. The computers have been removed from fixed assets inventory.

On the motion by Ms. Williams, seconded by Mr. Turner, the Board discussed community outreach for distribution of surplus computers.

Discussion:

Mr. Goldman: Mr. Sweeney, what is our legal obligation (if any) concerning distribution of these computers to students.

Mr. Sweeney: The law regarding community outreach depends on how much oversight we contract with them. If we enter an agreement that they are independent contractors and we are providing no oversight, no supervision, then we have no liability. If we have a contract that they are an adjunct to our services, then they would be considered part of our program and we would enjoy governmental immunity for their activities. I have not studied the arrangement that we have with them, so it would be based on whatever agreement we have.

Dr. Greene: These are computers that the schools would give to our students in the community, not contributions to outreach programs.

Mr. Sweeney: Then, I wouldn't think that you would have any liability. I think that would be a non event as far as legal considerations.

Mr. Goldman: My question was to seek clarification because I am sure some of the computers were purchased with federal funds.

Mr. Sweeney: I don't think that will be a problem.

Mr. Goldman: Will these computers be declared surplus also? The prior action covered computers declared non-functioning.

Dr. Lloyd: My concern is in terms of when you say at-risk, that's just about everybody in the system. So then to make the process above board and fair for everyone, most of our schools, the high percentage was being discussed earlier, the high percentage are at risk. So, I'm not sure the process that we have here is as refined as it should be. Would it be x number of computers per school based on the percentage of their at risk students?

Ms. Williams: How many computers do we have available for distribution?

Dr. Greene: I do not have a number at this time. We will provide that information when we resubmit the recommendation. We are agreeable to revisit the recommendation for consideration of approval to distribute outdated classroom computers to our at risk students. We will develop specific criteria that will ensure a method of distribution that is fair and equitable. That being said, I withdraw my recommendation from consideration at this time.

Atty. Sweeney: If permissible, in light of Mr. Goldman's comment, I would like to look at the final product because I'm not sure I really was responding to your concern as you brought it up. There are some issues that I would like to look at as well.

XIII. Purchases

Consent Agenda

On the motion by Dr. Lloyd, seconded by Mr. Goldman, the Board unanimously approved items #1-3 by consensus. **Motion Passed.**

1. Approved the purchase of services from Creative Recycling of Georgia, Inc. to collect and remove surplus, non-functioning computers from the Central Office and each school. Amount: \$200.00. Fund Source: Local Technology.
2. Approved the purchase of services from Pearson for scoring Grades 1 and 2 SAT-10 Tests. Amount: \$4,392.50. Fund Source: Local.

3. Approved the purchase of services from Pearson for off grade SAT-10 testing booklets/answer documents and supplements for Grades 1 and 2. Amount: \$2,918.33. Fund Source: Local.

Regular Agenda

4. Consider approval of a HVAC Service Maintenance Agreement with JAFCO to provide Fairfield City School **WITHDRAWN** cooling system maintenance and service. Amount \$33,871.00 annually. Fund Source: Local.

XIV. Expenditures

Consent Agenda

On the motion by Mrs. Easley, second by Mr. Turner, the Board approved Expenditure items #1 – 9, and #11 by consensus. **Motion Passed.**

1. Approved payment to Old Republic Surety Group for the annual bond for the Chief School Financial Officer. Amount: \$500.00. Fund Source: Local.
2. Approved payment to Digital Persistence for Maintenance of Internal Connections for the system's network for December 2008 and January 2009. Amount: \$7,571.25. Fund Source: Local.
3. Approved payment to Gorrie-Regan for annual maintenance of the Time and Attendance equipment and software. Amount: \$3,210.00. Fund Source: Local.
4. Approved payment to Trinity Contractors for emergency HVAC repairs at Donald Elementary School (Room 105). Amount \$628.16. Fund Source: Local.
5. Approved payment to Trinity Contractors for emergency HVAC repairs at Fairfield High School (Choir Room). Amount: \$1,061.69. Fund Source: Local.
6. Approved payment to Trinity Contractors for emergency HVAC repairs at Glen Oaks Elementary School (Room 116). Amount: \$550.72. Fund Source: Local.
7. Approved payment to Siemens Building Technologies, Inc. for emergency repairs to the fire alarm panel at Fairfield High School. Amount: \$726.00. Fund Source: Local.
8. Approved payment to Southland International for repairs to bus 00-01 required by SDE monthly bus inspections. Amount: \$784.02. Fund Source: Local.
9. Approved payment to Alabama Lock and Key to re-key door locks in courtyard and replace door knobs and cylinders at Glen Oaks Elementary

School. Amount: \$979.00. Fund Source: Local.

11. Approved payment to Hobart for emergency repairs to a warmer at Robinson Elementary School. Amount: \$637.88. Fund Source: CNP.

Regular Agenda

10. Consider approval to pay JAFCO for removal and relocation of existing mini-split HVAC unit from the office of the superintendent to the computer/server room at the Central Office to prevent the servers in the server room from overheating. Amount: \$1,675.00. Fund Source: Local.

On the motion by Mr. Turner, seconded by Mr. Goldman, the Board approved payment to JAFCO for removal and relocation of existing mini-split HVAC unit from the office of the superintendent to the computer server room at the Central Office to prevent servers from overheating. Amount: \$1675.00. Fund Source: Local.

Roll call: Williams (yes), Easley (abstain), Turner (yes), Goldman (yes), and Lloyd (no). 3-1-1. **Motion Passed.**

Discussion:

Dr. Lloyd: This is the item where we did not have Board approval prior to the work being done and it was not classified as an emergency.

Ms. Williams: However, the work was done, correct?

Dr. Greene: Yes.

Mrs. Easley: It was done without Board approval though.

Dr. Lloyd: This is not a new occurrence for the Board members. And, I'm sure that those who have been attending our meetings know that we have had several situations where the Board is being asked to pay for work that has been done but has not followed the proper procedures, because we do have a policy as it relates to emergency work.

Mr. Goldman: However, we have been advised by the attorney to move forward with this action.

Atty. Sweeney: The Board asked that we verify that the work was done properly and the charge was reasonable for the time and type of work and the staff recommended to us that on both of those accounts in the affirmative. That is the work was done properly and that the amount charged, \$1,675.00 was appropriate for that work.

12. Consider approval to pay Lawns Unlimited for additional lawn care services provided at C. J. Donald Elementary School (\$580.00) and Fairfield High Preparatory School (\$2,700.00). Amount: \$3,280.00. Fund Source: Local.

On the motion by Mr. Turner, seconded by Mr. Goldman, the Board approved payment to Lawns Unlimited for additional lawn care services provided at C. J. Donald Elementary School (\$580.00) and Fairfield High Preparatory School (\$2,700.00). Amount: \$3,280.00. Fund Source: Local.

Roll call: Goldman (yes), Williams (yes), Turner (yes), Easley (abstain) and Lloyd (no): 3-1-1. **Motion Passed.**

Discussion:

Dr. Lloyd: This is an identical situation so we would have the very same comments as it relates to where work was done without Board approval. Are you familiar with this particular situation?

Atty: Sweeney: Not at all.

Dr. Lloyd: And I guess this gets to my point, the frequency of which we have these. I think that at some point in fairness to the public in terms of using the public's money we may need to sort of review the process between your department heads and with you supervising them because this is a frequent occurrence. I have concerns and that is why I asked that it be pulled from the consent agenda.

Mrs. Easley: I have concerns also. I pointed out the last meeting that he didn't have a contract and I understand that Mr. Ford was able to say that he did witness one, but my concern is when we as a board stood for the taxpayers we should be more cautious on how we are approving work that has been done without the right recommendation. I don't have a problem with people getting money when they do the work; I just think if we've got policy we need follow it. It's nothing personal.

Mr. Turner: I hope that we don't have these occurrences in the future, the policy should be followed. Yes, the two instances were done without Board approval, but if the work is done.... This will not hold for the next time, if it happens again.

Dr. Lloyd: My concern is that prior to your coming on the Board this situation has been happening when we've had other bills – work done and not approved. I think at some point the Board is going to have to realistically look at documenting in the personnel records of the

individuals involved. Just for us to sit here and talk apparently that is not sufficient. We can admonish, but we are having the same thing happen time and time again. So it's how much we are going to ask the public to pay for things that have not gone through the proper protocol. Who's to say that this was the right company to do this work when we have a policy regarding bids and quote and etc.?

Mr. Goldman: The truth of the matter is that the person who authorized the work is no longer an employee here and I am concerned that if we do not move forward and pay for the work done, we are setting ourselves up for some liability because that person did act as agent of this Board, therefore we do have some liability for his actions.

Dr. Lloyd: My concern is that the person who may have told this individual to do this work also has a superior. There is one individual who the Board hires to make sure that the policies are followed.

Mr. Goldman: A superintendent has to have some level of confidence in the people who work under him.

Ms. Williams: I agree with your concerns, however, I feel that because the work has been done, even though it was performed without the proper consent or procedures—and that was something that should not have been done—the individual should be paid. Again, I agree, the work should have been brought before the Board for authorization. But, the work has already been done and these people are waiting to be paid. We are going to face some liability if this bill is not paid.

Dr. Lloyd: If it involves some legal ramifications I would think the attorney would have had the opportunity to hear this situation. What I hear him saying is that you are not aware of this.

Atty. Sweeney: Is that correct—that I haven't seen this because I don't remember it.

Dr. Greene: You have seen it.

Atty. Sweeney: Did I render an opinion on it?

Dr. Lloyd: Apparently not.

Dr. Greene: You discussed it during an Executive Session.

Atty. Sweeney: I apologize if I was supposed to clarify it. I am respectful of the concerns that the Board has said, that there is a process to be followed. With regard to item 10, the reason I was strongly

recommending that you do that is that if we get sued we end up spending more money in litigation than the amount that is at issue. That is counter productive. So with regard to #10, that is why I was more affirmative. Dr. Greene, I apologize that I did not remember going over this item. I want to make sure that I am clear with Dr. Greene if he relies on my representation. I would like to come back at the next Board meeting with an opinion based on whatever I reviewed and share that with the Board.

Mrs. Easley: Lets just go on and vote on it and get through with it because it going to be the same thing every time.

Atty. Sweeney: Given the dialog I will try to do a better of job of informing the Board of my opinions.

Dr. Lloyd: I would hope at some point that the Board can really have an opportunity to sit and talk with the superintendent at it relates to this area.

XV. Field Trips

On the motion by Mrs. Easley, seconded by Mr. Turner, the Board approved all Field Trips by consensus. **Motion Passed.**

1. Approved travel for RES 3rd – 5th grades Student Council to travel to Montgomery, Alabama on May 7, 2009 to visit the State Capitol, Dexter Avenue Baptist Church and Rosa Parks Museum.
2. Approved travel for FHPS JAG students to Gadsden, Alabama on March 31, 2009 to attend/participate in the JAG Northern District Competition.
3. Approved travel for FHPS JAG students to Prattville, Alabama on April 27, 2009 to attend/participate in the state competition, JAG Career Development Conference 2009.
4. Approved travel for FHPS JROTC students to Orlando, Florida, March 15-19, 2009, to visit Patrick Air Force Base, Universal Studios and Island of Adventure.
5. Approved travel for FHPS JROTC students to Oak Mountain Park on May 8, 2009 for the Annual JROTC Picnic.
6. Approved travel for FHPS JROTC students to Macon, Georgia, June 12-23, 2009 to participate in Summer Leadership School at Mercer University.

XVI. Personnel

Resignation

On the motion by Mr. Turner, seconded by Ms. Williams, the Board unanimously approved to accept the resignation of Herman Lumzy, Jr., Job Coach at Fairfield

High Preparatory School, effective retroactive to February 11, 2009. **Motion Passed.**

Transfer

On the motion by Ms. Williams, seconded by Mr. Turner, the Board unanimously approved the transfer of Bernadine Owens from 6 hr. Child Nutrition Program Worker at Robinson Elementary School to 6½ hr. Child Nutrition Worker at Robinson Elementary School. Effective date: February 20, 2009. Salary: State Matrix. Fund Source: Child Nutrition Program. **Motion Passed.**

Employ

1. On the motion by Mr. Turner, seconded by Mr. Goldman, Board discussed consideration to employ ~~WITHDRAWN~~ individual as system-wide Technology Specialist effective February 20, 2009. Salary: State Matrix. 12 Month Teacher Schedule. \$46,775.00. Fund Source: Local.

Discussion:

Mrs. Easley: If this person is approved, will this person be instrumental in combining the comprehensive inventory for the technology, lap tops and the digital overhead projectors.

Dr. Greene: He may assist, but Mrs. Holmes will still have the primary responsibility for that area.

Mrs. Easley: Can you explain the background information that we got. I looked at one that we were going to hire in September and they just straight out told us what they thought; but on here they didn't.

Dr. Greene: We are aware of the background information to which you refer; the incident was self-reported.

Mrs. Easley: I know it was, but I was wondering the state did not say the applicant was clear like they did on this one.

Dr. Greene: I think in this instance, it is left up to the system to decide if the applicant is suitable for consideration.

Mr. Turner: Looking at the record, I saw only one item that was questioned. Do we have a full report of the background check?

Mrs. Easley: This is it. He seems to be qualified, but I just want to know if the state put it back on you and you're putting it on us.

Dr. Lloyd: My concern relates to placing this individual who is non-certificated on the twelve month teachers' salary matrix which is from the foundation but yet we're going to be using local money and seemingly we would have a separate salary schedule for non-certificated Central Office positions. And even that might be broken down into degreed and non-degreed individuals. Seemingly, this individual's salary would be tied into state raises that would be given to teachers because that matrix probably would change every time the foundation changes. Seemingly, we would have had a salary schedule developed. Perhaps the CFO could help us in that area to develop a salary schedule.

Dr. Greene: The requirements and salary schedule are based on the previous requirements and salary matrix in place prior to the position becoming vacant. However, if it is the desire of the Board for a salary schedule to be developed for this position, we can do this.

Dr. Lloyd: If we were to canvass other school systems, I know of a couple in particular, they do have non-certificated salary schedules for people in the Central Office.

Mr. Turner: Is certification required for this position?

Dr. Greene: No.

Mr. Goldman: Is this salary comparable to those in other systems for this job?

Dr. Greene: I can only say that it is comparable to the one we had previously for this position.

Dr. Lloyd: Maybe we could look at salaries, what is comparable in other systems and whether they are on the teachers salary or if they have a non-certificated salary schedule at the same time.

Ms. Williams: Dr. Greene, was the person in this position prior to this applicant, certificated?

Dr. Greene: No.

Dr. Lloyd: Would it be possible for you and Mrs. Saxon to check that for us and compare it with other systems?

Dr. Greene: Sure, we can do that.

Mr. Turner: If we start at this level, where does it go?

Dr. Lloyd: And, it would be tied in to any raises that the teachers get because this individual would be on the same salary schedule and it would not be based on performance.

Mr. Turner: I don't want to denigrate anybody's pay grade, but in light of what we have facing us, we need to be very careful about where we start.

Dr. Greene: If it pleases the Board, because of the concerns expressed, I will withdraw my recommendation until such time as we can have an approved salary scale for this position. Mrs. Saxon, Mrs. Holmes and I will work on that for presentation at the next Board meeting.

Mr. Turner: Motion withdrawn.

2. On the motion by Mrs. Easley, seconded by Mr. Turner, the Board unanimously approved the employment of Jamal Finkley as Alabama High School Graduation Exam (AHSGE) Coach at Fairfield High Preparatory School effective February 20, 2009. Salary: State Matrix-\$41,497.00, pending verification of experience. 9 Month Teacher Salary Matrix (pro-rated to start date). Fund Source: School Improvement Section 1003 (g) Grant. **Motion Passed.**

Vacancies

On the motion by Ms. Williams, seconded by Mr. Turner, the Board approved all vacancies by consensus. **Motion Passed.**

1. Declared vacant the position of 6.0 hr. Child Nutrition Program Worker at Robinson Elementary School effective February 19, 2009. Salary: State Matrix. Fund Source: CNP.
2. Declared vacant the position of Job Coach for Fairfield City Schools. This is a non-certified position. Salary: \$14,655. Fund Source: Vocational Rehabilitation and Local. Term of Contract: Ten Months.

XVII. Superintendent's Report

Greetings and salutations to all.

- Status report on security cameras at FHPS.
- FY 2008 General Purpose Financial Statements.
- Request for Budget Amendment Meeting date.
- Report on work session re: Safety and Security for all schools.
- Development of Safety & Security Action Plan.
- Congratulations to FHPS Girls Basketball Team for advancing to the finals.
- Report on emergency evacuation of students at DES, report from school forthcoming.

- Acknowledgement of Miles College students and professor, observing a Board meeting.

XVIII. Board Members Inquiries and Comments.

All: Greetings and appreciation expressed.

Mr. Goldman: Congratulations to teachers for awards and recognition for Teacher of the Year. We can not say enough about the jobs you are doing working in this community and working with the boys and girls of this school district.

Mr. Goldman also commended Mr. Curry on student decorum and operations during a recent visit to FHMS.

Ms. Williams: Congratulations to teachers selected for recognition for Teacher of the Year and to all faculty and staff for their performance.

Mr. Turner: In light of our discussion last Board meeting, Ms. Williams and I did move ahead on establishing a procedure for evaluation. We are requesting a date for a work session at the Board's earliest convenience. The contract calls for an instrument to be presented by March 15th.

I contacted Mr. Johnson, with the SDE, he made some recommendations. We will need to give him a "heads up" on any work that we may ask him to do, or information that he may be able to bring to us. He is the person in charge of evaluations at the SDE.

I would also like to commend the teachers who work with the students on the Spelling Bee, also coach Childress and our young coach at the high school for the outstanding jobs they continue to do. We appreciate all of the work that has been done to make our students feel proud of themselves and hopefully we can continue to do that both athletically and academically.

Mrs. Easley: Congratulations to the Teachers of the Year, Spelling Bee students, our Girls basketball team and Forest Hills Middle School basketball team. I would like updates on inventory report received from Mrs. Holmes. Work session held on February 12th was very informative. I was encouraged and shocked when the chief came. He had a list of the information for all the schools and he invited Board members to come and look at it. There are some things in it that we need to complete to make sure that our school system is up to code and make sure that everyone is safe. I did go by to get a file on all the schools and superintendents and all the principals. The next meeting for the Jamboree is March 11th at 3:15 p.m. here in the Boardroom. Committee members are encouraged to come and any teachers that want to work to help with it are encouraged to come also. Principals encourage your teachers, and if you can't come, send a representative. I would like to have our first Board Personnel Committee Meeting on March

11th at 4:30 p.m. with you, Dr. Lloyd and Mrs. Bush so we can talk about some personnel issues. Where are we with the punch list?

Dr. Greene: Mr. Ford and his staff continue to work diligently with the principals on the work orders and maintenance requests to date. We have some additions since the last report. Mr. Ford is out of the office until Monday. I will meet with him for a status report next week and get an update to you at a later date.

Mrs. Easley: This is February, almost March and we're going into a new year. Have we received any sufficient funds from the grant money from UAB yet? For paying those consultants that's been hired.

Mrs. Saxon: We've received first quarter funding.

Mrs. Easley: Mrs. Saxon, will you let us know the amount?

Mrs. Saxon: Sure.

Mrs. Easley: Dr. Greene, will you find out how often we get grant money from UAB. When that money came, I thought that all monies that come in are supposed to come across the Board to let us know. So, that didn't come across to us.

Dr. Greene: When a consultant agreement is approved, the consultant and fee are approved at that time.

Mrs. Easley: We approve the list that's given to us; we don't actually approve the money that's coming in to us. That's the problem we've been having. I understood that any funds that come into the system, the Board should approve it.

Dr. Greene: Let me research that. I thought the form listed the amount money along with the consultant and UAB sends the money to pay the consultant. Let me get clarification and get back to you.

Dr. Lloyd: Congratulations to the Teachers of the Year and also thanks to Mrs. Bonner for her work with that particular program. Compliments to our students. I am pleased to see that we are about the business of educating the whole child. I have concerns about the legislative appropriations. We asked for an itemized report, I would want to know where the CFO is with that particular report. This is one example of the money that we want to come before the Board in terms of approval. We had even talked about looking at other systems and see what policy

they had related to that so that we can know who is giving what, the amount and how it is to be used. Right now we are not able to track the legislative money from a Board perspective. Where are we with itemized report?

Dr. Greene: I know that Mrs. Saxon is working conscientiously on your requests as well as on Budget Amendment No. 1, and with the request from the auditors. We ask for your patience, She is working weekends and evenings to get these reports to you. However, the budget amendments entail changes to each school and department's fund allocations. The modifications must be received from the schools and departments and then input by Mrs. Saxon. Your requested report will be extracted from some of the data input to reconcile the budget amendment. We are aware of the elapsed time from your request to the present. And, we are working to complete all of the requested reports.

Dr. Lloyd: O.K., because that's from our January Finance Committee meeting, there have been some intervals that were ahead of the budget amendments. We will continue to anticipate that report. Where are we with filling the Director of Maintenance position?

Dr. Greene: We have a few applicants that we are considering. There are many factors to be considered. A recommendation is forthcoming in the very near future.

Dr. Lloyd: Where are we in terms of the library aide versus the .5 unit certificated Library Media Specialist?

Dr. Greene: We are with the aide. We have been cut \$1.1 million from our Foundation Program, which is the source of funding for some staff. It is my belief that it would be prudent, at this time, to keep the aide in the library given the number of months left in this academic year. We can review this at a later time because, in a month or two we are going to have to look at some serious issues relating to the finances and staffing of this school system.

Dr. Lloyd: So, that's your response?

Dr. Greene: Yes, it is.

Mr. Turner: I asked a librarian to give me the SACS guidelines on this issue. There is some information that I think will be helpful from SACS. According to the association, schools that have a thousand students can have 1.5 people in the library and those schools with 500 or less students can have one person in the library.

Dr. Lloyd: These units have already been awarded to by the Foundation, the money is there.

Dr. Greene: The money is not there.

Dr. Lloyd: You declared these vacant prior to last year.

Dr. Greene: The money is no longer there.

Dr. Lloyd: I would ask for the record that as it relates to the Open Meeting Law, that the chair has discussed with Dr. Greene and Ms. Ard the importance of posting the preliminary agenda which is more detailed than putting up just a generic outline of the meeting. We want to make sure that we are indeed informing the public in all the places that we put up a notice that we post the preliminary agenda with that so that people will have a much more clear idea about the business to be discussed and whether or not they wish to get on the agenda and/or attend the meeting and not be on the agenda. This should be an ongoing practice for our regular and our special called meetings and all of our meetings. Mrs. Easley, Vice President was in on the initial conversation as well.

Dr. Greene: We want the Board to know and the record to reflect that your instructions were duly noted and implemented.

Dr. Lloyd: The superintendent has asked that we have a special called meeting as it relates to the Budget Amendment on Thursday, February 26th at 5:30 p.m. I would like to suggest following that meeting, because as I understand it, the Budget Amendment will be the only item for the agenda, that we might have a work session to follow if you are ready for the proposed plan regarding the safety issues.

Dr. Greene: I doubt that we will be ready by that date.

Dr. Lloyd: What would that be a time at which you could do the evaluation committee work session.

Mr. Turner: I think that we can move on that February 26th.

Dr. Lloyd: February 26th, immediately following the special called meeting, that will be on the superintendent's evaluation. On Thursday, March 5th at 5:00 p.m. Dr. Hinton, the consultant, would like to come and meet with us in a work session to give a report on the work that he has been doing related to the organizational structure. We have an agreement with him for him to look at organization structure, job descriptions, salary schedules and I believe some policy statements as it relates to administration. I think that at some point it might helpful to the

Board to get a progress report as it relates to the School Improvement Plan at the high school. Some of the other programs that they have like the High School that Works and the Distance Learning Program. Maybe we can just get a report on where they are with the Continuous Improvement Plan.

Dr. Greene: I will get with Dr. Fears, Mrs. McCambry and those parties involved and advise of the status at a later date.

Dr. Lloyd: Mr. Goldman, I don't know where you are in terms of Policy Review Committee meetings.

Mr. Goldman: I had conflicts which required rescheduling of considered dates. I will meet with Mrs. Bishop and we will move forward on this.

Dr. Lloyd: I hope everyone will make plans to attend the AASB work shop, March 13-14, 2009. Part of it will be related to strategic planning.

I would just ask Mrs. Holmes with the inventory report, if we could have some type of totals and what was ordered and what the Jefferson County tax money, the number of computers that came in in terms of what we paid for, how many we have on hand and how many that might be unaccounted for.

XIX. Set Date for Next Board Meeting

The date has been moved to the 4th Thursday in March. March 26, 2009, at 6:00 p.m. That is because of Spring Break the week of the 20th.

XX. Adjourn