

**Fairfield City Board of Education**  
*Regular Board Meeting*  
July 16, 2009

**MINUTES**

*The Fairfield City Board of Education met for its Regular Board Meeting on Thursday, July 16, 2009, at the Central Office. Mr. Seth Goldman, Board chair presided. Members present: Mr. George E. Turner and Dr. Barbara A. Lloyd and Secretary to the Board and Fairfield City Schools Superintendent, Dr. Anthony C. Greene. Members absent: Mrs. Marion O. Easley and Ms. Ella M. Williams. Mr. Donald B. Sweeney, Jr., Board attorney, was absent.*

**I. Call to Order**

*The meeting was called to order at 6:10 p.m.*

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Presentations:**

1. State Representative Roderick Scott, District 55  
Presented a check for \$9,000.00 (copy of check and allocations attached).
2. Potter, Bryant & Moore P.C. – Auditor’s Report

**V. Adoption of Revised Agenda**

On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board unanimously approved the revised agenda for the July 16, 2009 Regular Board meeting.

**Motion Passed.**

**VI. Approval of June 18, 2009 Minutes.**

On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board discussed approval of the minutes of the June 18, 2009 Regular Board Meeting.

Discussion:

Dr. Lloyd: I have a correction and would like to offer that we approve the minutes with this correction on page 15 of 17. It’s the last sentence, Ms. Ard, where I ask that a letter be incorporated into the minutes herein by reference, and instead of herein you put hearing. So, but it should be herein, incorporated into the minutes. Herein by reference. And with that correction I asked that the minutes be approved as amended.

Mr. Turner: Second. The **Motion Passed.**

**VII. Approval of July 7, 2009 Minutes.**

On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board unanimously

approved the Minutes of the July 7, 2009 Special Called Meeting. **Motion Passed.**

**VIII. Approval of June 2009 Financial Statements.**

On the motion by Mr. Turner, seconded by Mr. Goldman, the Board unanimously approved the June 2009 Financial Statements. (All bank statements have been reconciled to the general ledger.) **Motion Passed.**

**IX. Approval of June 2009 Accounts Payable in the amount of \$485,497.53.**

On the motion by Mr. Turner, seconded by Mr. Goldman, the Board unanimously approved the June 2009 Accounts Payable in the amount of \$485,497.53. **Motion Passed.**

**X. Approval of June 2009 Payroll.**

On the motion by Dr. Lloyd, seconded by Mr. Turner, the Board unanimously approved the June 2009 Payroll in the amount of \$1,297,300.67. **Motion Passed.**

**XI. Contracted Services – Consultants**

**Consent Agenda**

On the motion by Dr. Lloyd, seconded by Mr. Turner, the Board approved the listed consultant contracts by consensus. **Motion Passed.**

1. Awarded a consultant contract to John B. Davis to conduct *Team Building* training to the faculty and staff at Glen Oaks Elementary School on August 6, 2009. Amount \$250.00. Fund Source: Title II – Professional Development.
2. Awarded a consultant contract to Dr. Loucrecia Collins to conduct *Developing Collaborative Learning Communities through the Myer-Briggs Type Indicator* training to teachers at Donald Elementary School on August 6, 2009. Amount: \$500.00. Fund Source: Title II – Professional Development.
3. Awarded a consultant contract to Dr. Martha Barber to conduct a workshop for K-3 teachers at Donald Elementary School, July 27-28, 2009. Amount: \$1,000.00. Fund Source: ARFI.

**XII. Purchases**

**Consent Agenda**

On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board approved items 1, 3 and 4 by consensus. **Motion Passed.**

1. Approved the purchase of textbooks for school year 2009-2010- 2<sup>nd</sup> grade Science and Reading. Amount: \$2,545.00. Fund Source: Foundation.

3. Approved the purchase of services by Guin Service, Inc. to replace a six ton compressor at Robinson Elementary School. Amount: \$1,793.00. Fund Source: Local Maintenance.
4. Approved the purchase of two high speed buffers from Central Paper Company. Amount: \$1,260.00. Fund Source: Local Maintenance.

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2. On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board unanimously approved the purchase of services of Guin Service, Inc. to replace a compressor in a York Gas Pack unit at Donald Elementary School. Amount: \$1,477.75. Fund Source: Local Maintenance. **Motion Passed.**

Discussion:

Dr. Lloyd: My concern with this one has to do with the notation on the quote, I guess it's a quote rather than a bid. There is a statement that says any additional work needed to the unit to be priced as needed. And I was concerned that this might indeed be such a loop hole and wondered if the company understood that any work \$500.00 or greater would need Board approval prior to any work being done? I did not want us to move forward on this with a vague understanding between the Board and the company. So, do you Dr. Greene or Mr. Curry may wish to speak to this?

Dr. Greene: This is the amount submitted, but any additional work above \$500 will be brought before the Board for approval prior to authorizing the work.

Dr. Lloyd: I just want that to be understood.

Mr. Turner: We do have someone who will follow up on the work being done. Prior to Mr. Curry, Mr. Ford did a good job with follow up on approved jobs. Mr. Curry will now assume that responsibility. Unlike previous instances, we now have someone in place to keep us apprised of project status and hopefully to minimize cost overrun.

Dr. Lloyd: And I would note that, when this work will be done, I guess that would be my concern.

Mr. Curry: Once the Board has approved this item, we will contact the company. They understand the protocol and the procedure for any additional cost.

Dr. Lloyd: Well, that's not what this says. It's written in.

Mr. Curry: That is their estimate.

Mr. Turner: We need to eliminate any language that is not clear because once we sign a contract, it is binding. I think that is what you are speaking to, Dr. Lloyd.

Dr. Lloyd: Yes, right. I would hope that we would refrain from having open-ended quotes like this.

5. On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board unanimously approved the purchase of a seventy-two passenger Special Needs Bus from Transportation South. Amount: \$89,336.16. Fund Source: Local  
**Motion Passed.**

Discussion:

Dr. Lloyd: I asked that this be removed from the consent agenda because I would like to know are we replacing a bus or adding an additional bus to the fleet.

Dr. Greene: We are replacing a bus that is no longer safe for transporting students.

Dr. Lloyd: How will we dispose of the replaced bus, of the older bus?

Dr. Greene: An agenda item will be presented to the Board to declare the old bus as surplus. On the approval of the Board we can consider whether to use it as a trade-in or consider it for auction.

Dr. Lloyd: So, this amount here may be minus, less the trade-in? I notice that you indicate that this is a special needs bus.

Dr. Greene: The bus is adaptable to accommodate special needs accessibility.

Dr. Lloyd: It has a lift, a wheelchair lift?

Dr. Greene: Yes, that is correct.

Dr. Lloyd: And how many individuals can be transported that would be in wheelchairs? What configuration would there be for students in wheelchairs?

Dr. Greene: The bus is adaptable to accommodate as many students in wheelchairs as needed by removing regular seating assignments.

Dr. Lloyd: And, we are limited to this coming out of local funds?

Dr. Greene: That is correct.

### **XIII. Expenditures**

#### Consent Agenda

On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board approved items 1-4 and 6-9 by consensus. **Motion Passed.**

#### ***Approved payments to:***

1. Potter, Bryant and Moore P.C. for professional accounting services rendered for the annual audit of the books and records for fiscal year ended September 30, 2008. Amount: \$26,205.00. Fund Source: Local.
2. Potter, Bryant & Moore P.C., for professional accounting services rendered for the annual audit of School Activity Funds for the fiscal year ended September 30, 2008. Amount: \$9,555.00 Fund Source: Local.
3. Potter, Bryant & Moore P.C., for professional accounting services rendered for the annual audit of Child Nutrition Program funds for the fiscal year ended September 30, 2008. Amount: \$7,200.00. Fund Source:
4. Bradley Arant Boulton and Cummings, LLP for legal services provided for the month of June 2009. Amount: \$5,225.55. Fund Source: Local.
6. Alabama Lock & Key for emergency installation of new door hinges on two door (Mrs. Lewis' classrooms) at Fairfield High Preparatory School. Amount: \$840.00. Fund Source: Local.
7. Southland International for repairs to bus 06-01. Amount: \$917.14. Fund Source: Local.
8. Southland International for repairs to bus 00-01. Amount: \$1,100.86. Fund Source: Local.
9. PCS Revenue Control Systems, Inc., to install and train Mrs. Hardy on the FASTRAK Cafeteria System software. Amount: \$639.90. Fund Source: CNP.

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5. On the motion by Mr. Turner seconded, by Dr. Lloyd, the Board unanimously approved payment to Trinity Contractors for HVAC/Chiller repairs at Fairfield High School. Amount: \$1,854.00. Fund Source: Local. **Motion Passed.**

#### Discussion:

Mr. Turner: Recognizing the other work contracted for service on this unit, and Trinity performing this work, what is the compatibility of the two companies?

Dr. Greene: This work was performed prior to the current issues we have with repair to the chiller.

Mr. Turner: This work has already been done?

Dr. Greene: That is correct; the work has been done.

Mr. Turner: The fact that we have a contract with another company to do work on the compressor will present no problems?

Dr. Greene: One company is contracted for service to the compressor, this is the chiller. These are two different components of the unit.

Dr. Lloyd: The invoice is dated 5/26 and 5/27, that was about the time we were discussing Southeastern doing work on the chiller/compressor at the high school. We just had a meeting.

Mr. Turner: During the last Board meeting there was some discussion and the information that we received was that Southeastern did not have all of the information that they needed at that time because they had not evaluated the compressor for a determination of degree of deterioration.

Dr. Greene: That was in June, this service was provided in May before the end of school so the students and staff could have air conditioning.

Dr. Lloyd: Mr. Superintendent, may I suggest that as we move forward with these different compressors that we receive a log each time for each compressor, the work that's to be done so we can keep a handle on which compressor's work that has been done when we paid for it. Because it seems as though we are going back and forth among compressors and we need to be very clear so that we can be sure that we are getting quality work and we are following up on the warranty of the work that's being done.

Dr. Greene: We can do that. We will direct Mr. Curry to provide a service/maintenance log for work and service to the compressors for tracking purposes.

Dr. Lloyd: I mean, that would be helpful to me, I don't know about to the others.

Mr. Turner: Would you please also include an update on our ability to secure satisfaction on our warranties.

#### XIV. Personnel

##### *Salary Schedule*

Consider approval of the salary schedule for Technology Specialist (242 day contract) effective July 16, 2009. **WITHDRAWN**

##### *Resignation*

On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board unanimously accepted the resignation of Timothy Perry as Athletic Director at Fairfield High Preparatory School retroactive to July 10, 2009. **Motion Passed.**

##### *Employ*

1. On the motion by Mr. Turner, seconded by Dr. Lloyd, the Board unanimously approved consideration to appoint Shalondra Gurley as 1<sup>st</sup> grade teacher at Donald Elementary School effective beginning the 2009-2010 school year. Salary: 9 Month Teachers Matrix @ \$36,144.00 -. Fund Source: Foundation.

Discussion:

Dr. Lloyd: Yes, and this will be the same question for the first three and it has to do with I did not see information about the background checks, the results. As we've been entrusted with school safety and we're to have the background checks. I notice that we did have it for number four.

Dr. Greene: I will yield the floor to Mrs. Bush to respond to your concerns about background checks for the applicants.

Mrs. Bush: All of the individuals, one thru three, have background checks; number one came from college. They had to have had one to do internships.

Mr. Goldman: So, they do have background checks, each one of them?

Dr. Lloyd: Is there a way we can get copies of that later?

Mr. Turner: If they don't have background checks?

Dr. Lloyd: We would have to approve pending verification of the background check, indicating they meet job suitability criteria not just that a background check has come back and it has deficits or citations on it.

Mr. Turner: Do we need to approve that in our motion?

Dr. Lloyd: Yes.

Mr. Turner: Withdrawal?

Dr. Lloyd: Would you like to rescind the previous motion?

Mr. Turner: Yes.

Dr. Lloyd: And I will rescind my second.

Mr. Goldman: Did she say that we have them but they are not in the packet?

Dr. Lloyd: But I would like to know what I am voting on.

Mr. Turner: That will be one, two and three, for the same questions. Can we take those and consent pending a background checks?

Dr. Lloyd: Yes, if we have proper notification.

Dr. Greene recommended approval by consensus of items 1-4, pending verification of satisfactory background check. Dr. Lloyd moved and Mr. Turner seconded the motion. The vote was unanimous. **Motion Passed.**

Consent Agenda

1. Appointed Shalondra Gurley as 1<sup>st</sup> grade teacher at Donald Elementary School pending verification of satisfactory background check. Effective beginning 2009-2010 school year. Salary: \$36,144.00 – 9 Months Teacher Matrix. Fund Source: Foundation.
2. Appointed Pauletta Brown as a secondary English/Language Arts teacher at Fairfield High Preparatory School beginning the 2009-2010 school year pending satisfactory background check. Salary: \$49,238.00 (pending verification of experience) - 9 Months Teacher Matrix. Fund Source: Foundation.
3. Appointed Debra Owens as a 6 ½ hour Child Nutrition Program worker at Fairfield High Preparatory School beginning the 2009-2010 school year pending verification of satisfactory background check. Salary: \$13,609.45 – CNP Worker Salary Schedule. Fund Source: CNP.
4. Appointed Tamika Wiggins as system-wide school nurse beginning the 2009-2010 school year. Salary: \$36,144.00 – Public School Nurse Matrix. Contract Term: 187 days. Fund Source: Foundation.

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5. Consider approval to employ the listed individual as systemwide Technology Specialist effective July 17, 2009. **WITHDRAWN** Technology Specialist Salary Schedule<sup>@</sup> \$46,775.00. Contract Term: 12 months. Fund Source: Local.

***Vacancy***

On the motion by Dr. Lloyd, seconded by Mr. Turner, the Board unanimously declared vacant the position of Athletic Director at Fairfield High Preparatory School effective Jul 16, 2009. Salary: Supplemental Salary Schedule. Fund Source: Local.

**XV. Superintendent's Report**

Dr. Greene extended greetings and appreciation to all in attendance.

Successful Leadership Summit in Montgomery attended by all system administrators. The emphasis was on team building with special presentations by Dr. Joseph Morton and Mr. Craig Pouncey and other staff members at the SDE.

One of our staff members, an English teacher at Fairfield High School, has been chosen to work with SDE on loan for a period of one year. Usually, the term is two years, however, in this instance it is for one year. Official documentation of this request was received too late to make this agenda, however we will present all information and the necessary documents for approval at a later meeting. This is an exceptional opportunity for the staff member and we hope that the Board would approve this opportunity for this individual.

Acknowledged new paint on the front of this building.

Requested a Special Called Meeting date to be determine for personnel and other beginning of school issues. Our goal is to have all teachers in place on the first day of school. We will be interviewing some administrators next week. You will be notified of the dates and times for those interviews by Mrs. Bush.

We also need to look at dates for possible work sessions in the near future to discuss financial matters and also to inform members on First Choice.

Reminder that *Institute* is August 5, 2009.

**XVI. Board Inquiries and Comments**

Dr: Lloyd: Good evening. Thank you so much for attending our meeting today. Dr. Greene, I would like to know if we will have a tour of the schools before we start school this year?

Dr. Greene: Yes, that is usually in order each year. I will meet with Mr. Curry to determine a schedule for school inspections.

Dr. Lloyd: I would just remind you that the school board conference is the latter part of next week, so try to work around those dates. I would also appreciate, Dr. Greene, if we could get copies of the Standards of Ethics for Teachers and other educators that the state board of education just approved so that they can be

incorporated into the administrative code. I think it would be beneficial for all board members to have a copy of that. I would also like to say that as it relates to the Back to School Jamboree committee, that is chaired by Mrs. Easley, the committee will meet Wednesday, July 29<sup>th</sup> at ten o'clock here in the boardroom. It will be our last meeting before having an opportunity to pack the bags, which will be done on July 30<sup>th</sup> and 31<sup>st</sup>. I'm sure you will want to make a note of that. There's been a lot of cooperation by committee members and volunteers and we are looking forward to moving forward with the final work of the committee. And the Jamboree will be held on Saturday, August 8<sup>th</sup>, 10:00 till 2:00 p.m. at the high school and there will be free supplies to Fairfield students only.

Mr. Turner: Expressed appreciation to the audience for their attendance.

We are anticipating a great year next year, the opening of school. Hopefully, we will have all air conditioner units working and it will be comfortable.

Again, thanks to Rep. Rod Scott for all your support and your assistance. We will be calling you.

Mr. Goldman: Dr. Greene, can we get an update on where we are with the air conditioning at the high school from Mr. Curry?

Dr. Greene: I will yield the floor to Mr. Curry for a status report of air conditioning at the high school.

Mr. Curry: Dr. Greene and I have been in discussions with the company, Southeastern, all week. They will be on site in the morning. They will begin work tomorrow. They will do the work approved by the Board, cleaning to make sure everything is ready to bring the compressor on.

Dr. Lloyd: Did we get some understanding of the warranty, I think that was a part of.... is it a year, or how long, what's the warranty on the work?

Mr. Curry: The warranty is a year, the labor part. The compressors have ten year warranties.

Dr. Lloyd: For the re-manufactured, a ten year warranty?

Mr. Curry: Yes.

Dr. Greene: Just before the start of the meeting, I received some additional information from attorney Dave Owens. I will send it to board members tomorrow so that you can be current on the situation.

Mr. Goldman: Extended greetings and expressions of appreciation to those in attendance. Expressed gratitude to Rep. Scott for his continued support of the school district.

We will have a Special Called Meeting and a work session, hopefully prior to opening of school so that we can finalize our personnel issues and to discuss some financial matters. Those dates will be announced at a later date.

Finally, I would like to thank Dr. Greene and his staff as well as the Board for their prayers and support during the death of my sister. We appreciate your prayers, yours cards, and other acts of kindness and condolence during this time. We will be sending some personal thank you notes, however, I do want to take this time for a public acknowledgement.

Dr. Lloyd: Could I respectfully ask that you poll for a date on the call meeting and the work session.

Mr. Goldman: Yes, we can do that. Do you want to do that now?

Dr. Lloyd: No, no I mean just whenever rather than just call and giving us a date and time.

**XVII. Set Date for Next Board Meeting**  
August 20, 2009.

**XVIII. Adjourn**  
On the motion by Dr. Lloyd, seconded by Mr. Turner, the Board unanimously approved to adjourn its July 16, 2009 Regular Board Meeting.